



Friday 2 September 2022

## **Re: Start of term arrangements**

Dear Parents / Carers

We are looking forward to welcoming the children on Monday 5 September and do hope that they return to school relaxed and rested, ready for the term ahead.

### **Start and end of day**

Children may enter/exit the school site through the following locations: the main car park on Clarendon Road (please use the pedestrian gates and footpaths), the small car park which is also on Clarendon Road or the pedestrian gate on Portfield Road.

School site opens: 8:30 am (children should not be at school before this time)  
Doors to classrooms open: 8:40 am

Children independently enter school grounds from 8:30 am until 8:40 am – staff are on duty to receive pupils at the gates and to ensure children do not leave the premises, and staff also supervise our playground. This enables CJS to create a calm and safe environment at the beginning of each day. Parents / Carers can support children into our school grounds from 8:40 am until 8:50 am, as required.

**\* As an exception to the above information, in the first week of term only parents / carers can support their children into the school grounds between 8:30-8:40am. This is to help children to settle quickly back into school routines. \***

Gates close: 8:50 am (children arriving after this time enter by the school office)  
Registration: 8:50 am – 9:00 am (after this time children will be marked as 'late')  
Children leave school: 3:05 pm (gates are opened for parents / carers to enter school grounds shortly before 3:05 pm)

Upon entry to school between 8:30-8:40 am, children should gather in the following areas:

Year 3: By the Old Hall and outside the Year 3 classrooms.  
Year 4: Near the Year 4 waiting shelter, the bike/scooter lock up and the garden area.  
Year 5: Main playground (towards the Year 5 end of the building).  
Year 6: Main playground (towards the Bluewater end).

Many children in Year 5 and 6 will be walking to and from school without an adult. This is absolutely fine and encourages the independence that children will require at secondary school. We ask parents / carers to let the class teacher know if your child is leaving school independently. Many of our Year 3 and 4 pupils will walk to nearby locations to meet parents / carers, such as meeting in the CIS playground. This also encourages independence. Please let the class teacher know your arrangements, and ensure your child understands that they must return to CJS in the event that they cannot locate you.

The staff at gates will be available to hear queries from parents / carers and answer questions, as well as being prepared to pass messages to class teachers. Remember, you can email/phone the school office: [office@cjsdorset.org](mailto:office@cjsdorset.org) or 01202 485579. Class Dojo should only be used to message the class teacher with information. Keep in mind that it may not be seen during the school day.

Examples of messages that would be relevant through Class Dojo, if provided in a timely manner:

- My child will always walk home from school independently.
- My child has found their Maths homework tricky. Can you please discuss it with them?

Examples of messages that should NOT be given via Class Dojo:

- My child has a doctor's appointment. (This type of message must come through the school office so it can be recorded on Arbor.)
- My child has forgotten their packed lunch.

Please make every effort to raise concerns or queries via [office@cjsdorset.org](mailto:office@cjsdorset.org) or by calling school on 01202 485579.

Our staff may share information with you through Class Dojo such as a reminder about a non-uniform day.

## Uniform

It is important that, from the start of term, children return to school wearing the correct uniform and maintaining excellent standards. You can refer to our school website for details regarding our uniform: [Uniform – Christchurch Junior School \(cjsdorset.org\)](http://www.cjsdorset.org) .

Shoes: Of particular importance is that children must wear sensible, black school shoes from September, **NOT** trainers. Refer to the website link for details about what is / is not acceptable.

PE/Games kit: **Our CJS kit** should be worn to school on PE/Games days (see timetable below). Wearing kit to school saves changing time, means children do not lose socks and your children get more time for physical activity! This kit should be in line with our website guidelines.

Hair: Children must not wear distracting hair accessories (a simple, plain hair band is fine). Long hair must be tied back.

**\*We will be monitoring the quality of uniform and PE kit from the start of the year. Please help us to set excellent standards.\***

|              |                                     |
|--------------|-------------------------------------|
| PE/Games day |                                     |
| Monday       | 3LY 5CH 5SF                         |
| Tuesday      | 3SC 3GD 4JW 4NS 4AA 4PG 5MF 5AM 6CC |
| Wednesday    | 4AA 4JW 4NS 5AM 5MF 5CH 6DB 6CO 6VD |
| Thursday     | 3AB 4PG 5SF 6CO 6VD 6CC 6DB         |
| Friday       | 3AB 3SC 3GD 3LY                     |

## Attendance

Attendance at school is mandatory and research shows that those who attend at 95% or above do significantly better with their learning. Please help your child to be present every day, unless they are unwell. Please let us know if your child is absent from school by calling our school office as early as possible (and certainly by 9:15 am) on their first day of absence.

## Road safety

The CJS Site Manager will continue to monitor our school's car park. This area is within my jurisdiction and we will, therefore, restrict access in order to keep the school grounds as safe as possible. Blue badge holders are welcome to use our car park, and parents / carers can request temporary permits which are subject to approval.

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An exciting year lies ahead. Children will be entering this weekend with a range of feelings, such as excitement and/or nervousness. Please acknowledge their feelings and be positive with them about the week ahead. The staff at CJS cannot wait to help make it successful.

Yours sincerely

Mr S Fuller  
Headteacher