



CHRISTCHURCH JUNIOR SCHOOL

MEDICINES IN SCHOOL

INFORMATION FOR PARENT/CARERS



Medicines should only be taken when essential: that is, if it would be detrimental to a child's health if not given or to minimise the time the pupil will be absent from school. It should be noted that medicines that need to be administered three times a day could be taken in the morning, after school hours and at bedtime.

There is no legal duty that requires school staff to administer medicines. However, we will accept prior, written parent/carer consent in special circumstances and medicines can be given to children during the school day.

The purpose of this leaflet is to explain our school Code of Practice which is as follows:

1. Before any medicine can be administered to your child **we must have your written consent**. A Permission to Administer Medicine form can be obtained from our school office or downloaded from the school website.
2. **Prescribed medicine**. Only medicines prescribed by a doctor, dentist, nurse or pharmacist prescriber will be accepted.
3. **Non-prescribed medicine**. In essential cases, a non-prescribed medicine can be given in school but the above rules apply. Parents can make arrangements to visit school and administer medicine themselves and a mutually convenient time should be agreed to minimise disruption to the school day.
4. **No** medicine will be accepted outside its original packaging, nor changes made to the dosage directed on the parental instruction and consent form.
5. **We do not stock**, and therefore will not give or apply to your child, any other form of medication, cream or lotion.
6. All medicines, including asthma inhalers, creams or lotions must be **clearly labelled with your child's name and class**. Some medicines need to be refrigerated and these should be kept in a container or bag. The fridge is in the first aid room.

7. Medicines should be delivered to and collected from school by a parent/carer. We understand that in certain circumstances this may prove difficult. If you wish your child to carry medicine you must inform us in writing and instruct your child to hand the medicine into Reception, upon arrival at school, together with your authorisation.



8. **Inhalers** – Children with asthma are responsible for their own inhalers which are kept in the classroom and must be taken with them for PE, games and off-site visits. When an inhaler is used, this will be supervised and recorded by a member of staff. School has emergency Salbutamol inhalers which may be administered with prior parental consent.
9. If a child refuses to take their medication they will not be forced. Please be aware that we are happy to administer medicine but it is your child's responsibility to report to the first aid room at the correct time.

In addition, please note:-

Children are **not** allowed cough or throat sweets in school.

Sun tan creams and lotions should be applied before school.



FINALLY.....

Thank you for your co-operation and support. Please contact Ms Byles, designated First Aider, Welfare Assistant or Mr Fuller, Headteacher with any queries or concerns.