



22 September 2021

Dear Parent/Carer,

PARENT GOVERNOR ELECTION

I am writing to you to invite you to stand for election as a parent governor, or nominate another parent to do so. In our school we have provision for two parent governors. We have two main types of governor - parents and community. The community governors often started as parent governors.

The Local Advisory Board, with the headteacher, has overall responsibility for the running of the school. Local Advisory Boards have three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the headteacher to account for the educational performance of the school and its pupils; and
- Overseeing the financial performance of the school and making sure its money is well spent.

No special qualifications are needed and the most important thing is to have a keen interest in the school and be prepared to play an active part in the work of the Local Advisory Board which meets six times a year (with the intention of concluding each meeting within two hours). In addition Governors attend for six presentation sessions covering various aspects of the curriculum and aspects of school life in more depth. Training is available for all governors and there is an expectation that those new to being a governor attend free induction and safeguarding training.

Our current governors have a good mix of skills but would be particularly complemented by parents/carers with a financial background. However, you are very welcome to apply whatever your experience.

If you are interested and wish to talk through the responsibilities with the Chair of Governors, Ian Mayhew, please contact me directly (clerk.governors@cjsdorset.org) or through Debbie Upton (Debbie.Upton@cjsdorset.org) at the school and we will arrange for him to contact you.

Nominations must be from parents or carers with children at the school on the day that nominations close.

If you would like to stand for election please email me and ask for a nomination form or ask the office for one and return it to me either by email or c/o Debbie Upton at the school no later than **midday on Monday 04 October 2021**. Self-nominations will be accepted, but if you are nominating another parent please seek their prior consent.

If there is more than one nomination then there will be an election by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours faithfully,

S Morris
Clerk to the Governors