



16 July 2020

Dear Parents/Carers,

I am writing to update you of our plans following the publication of the new government guidance for the full opening of schools in September <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>.

We are delighted that we will be able to welcome all pupils back in September. All children will start back on Monday 7 September 2020.

We have put a number of elements in place to keep the children and adults as safe as possible. Pupils will be kept in year group bubbles throughout the school day and, as such, we have had to make some changes to the normal procedures in school. There will be additional cleaning in place to ensure that high standards of hygiene are maintained. We will continue with hygiene measures to reduce the risk of transmitting the virus, including:

- reducing contact with anyone with symptoms
- promoting frequent hand cleaning and good respiratory hygiene practices
- regular and enhanced cleaning of equipment and settings
- minimising contact and preventing the mixing of children from different year group bubbles where possible

School Uniform

From September, all children will be required to be in school uniform. On the days that your child has PE/games, they should come to school wearing their school PE kit and remain in it throughout the day to avoid the need for changing.

We would ask that pupils do not bring mobile phones into school. The school cannot be held responsible for any loss or damage to them.

In order to keep all pupils and staff safe, there are some changes that have been in place since June 2020 that will need to remain in place, along with some new procedures. We anticipate that these will remain in place for the autumn term but we will review this regularly and keep you updated.

Below is an outline of some of the arrangements that will be also be putting into place in school for when your child restarts in order to keep the bubbles apart:

Beginning and end of school day

In order to help maintain social distancing, one-way systems will continue around the school and at the drop off and pick up gates. These will be clearly signposted. It is important that you drop off and collect promptly and that time spent at school gates is minimal to avoid blocking these areas.

Classes will be starting and finishing at different times. Please inform class teachers if this creates a problem with siblings being dropped off and picked up and we will work with you to find a solution.

Year Group / Class	Drop off	Pick up	Location
3SC	8:30	2:45	Y3 gate via the main car park
3BB	8:40	2:55	
3GF	8:50	3:05	
3DH	9:00	3:15	
4SF, 4VD	8:30	2:55	Enter via Portfield Road Gate. Drop off by the shade shelter and exit through the pedestrian gate in the main car park. At end of day, parents enter via Portfield Road gate, collect by shade shelter and leave again via gate in car park.
4AA, 4CC	8:45	3:10	
5GW, 5FL	8.30	2:55	Clarendon Road field gate
5KL, 5EY	8:45	3:10	
6JW, 6DB	8.30	2:55	Small car park gate (Clarendon Road)
6AM, 6AB	8:45	3:10	

What measures do we have in place for handwashing/sanitising?

Handwashing remains the most effective deterrent in this crisis and staff will continue to ensure good hand washing routines for all children.

Pupils will be expected to wash their hands on entering the school building and will be expected to wash their hands/sanitise their hands at regular points during the school day. The hand sanitiser that we use will contain alcohol.

The school has purchased anti-bacterial products with 70% alcohol base gel.

If your child suffers from a dermatological reaction to washing or anti-bacterial gel please contact us.

If your child is suffering from dry hands as a result of the increased cleaning measures, you can send in a tube of clearly named aqueous cream which they can use. Please complete a medical form <https://www.cjsdorset.org/wp-content/uploads/2016/01/ADMINISTRATION-OF-MEDICINE-AMENDED-28-April-2017.pdf> and your child can keep the cream and form with them in the classroom to administer themselves as and when required.

School Meals/lunchtimes

We will be not be offering hot lunchtime meals for the first two weeks of term. For children who are entitled to Free School Meals, a packed lunch will be provided if you have already ordered. Children will remain in their bubble groups over lunchtime. Some children will eat in their classrooms and some will eat in the lunch halls with thorough cleaning between sittings.

After school club – FUNTASTIC

Based on the current guidance and the need to maintain the integrity of 'year group bubbles' we are reviewing whether this provision can run. We will update you with a decision as soon as possible but it will not operate until we are confident it is logistically safe to do so.

Curriculum

Please be reassured that when pupils return to school, we will analyse where the pupils' starting points are and plan accordingly, taking these into account. When we have more details of the 'catch up' programme, we will write to parents again.

Pupils' tables will not be grouped as previously but instead all tables will face the front of the classroom with pupils sitting next to their peers.

Extra-Curricular activities

During the autumn term, we hope to offer extra-curricular clubs in year group bubbles. Further details of these and how to sign up will be provided in the autumn term.

We are also investigating how we can offer peripatetic music tuition safely and within the guidelines. We will provide updates on this at the start of the autumn term.

Attendance

It is an expectation of the Government that all children attend school from September. We recognise that for some families there might be anxiety around the return to school and we will work with children to make sure the transition back is successful. The school will be returning to our normal procedures regarding attendance and we will monitor it from the beginning of the term. If your child is unwell and cannot attend school, then please notify the school office with a reason for your child's absence as soon as possible on 01202 485579 or send an email to office@cjsdorset.org.

To minimise risk to yourselves and office staff, we ask that the following procedures are followed:

- If you need to contact the school, please call the school office on 01202 485579 or email office@cjsdorset.org rather than coming into the school.
- Please use the post box situated outside the main doors to return any paperwork to school.

Please be reassured that if there are any changes to Government guidelines over the six-week summer break, we will write to you and update you of our plans.

Finally, I would like to take this opportunity to thank all parents for their support of the school and staff during these challenging times and we look forward to seeing you in September.

Yours sincerely

Mr S Adorian
Headteacher

Mr S Fuller
Headteacher (September 2020)