



September 2018

ABSENCE FROM SCHOOL CLUBS PROTOCOL

For the safety of your child we ask that you observe the following strict protocols:

Permission for absence from a Club may only be granted by a parent / carer. This includes those children who have 'walk home' permission.

A message should be left with the school office before school for children who will be absent from a club. If your child does not turn up for an after school club we could consider them missing and instigate our 'missing child' procedures which are always very worrying for both school and home and may involve the police.

Please ensure that all childminders, friends, family members etc., who pick up your children, are aware of this protocol.

Thank you for co-operating with these guidelines which are, as always, designed solely to keep your children safe.

A register will be taken before each session. All children must come to the activity properly equipped. High standards of behaviour will be expected of those who take part in all school clubs and your child's place will be at risk if they misbehave.